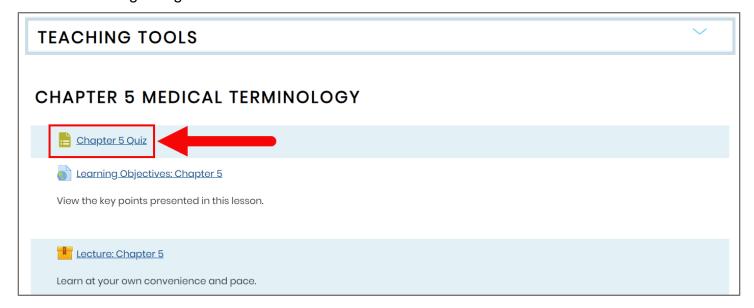


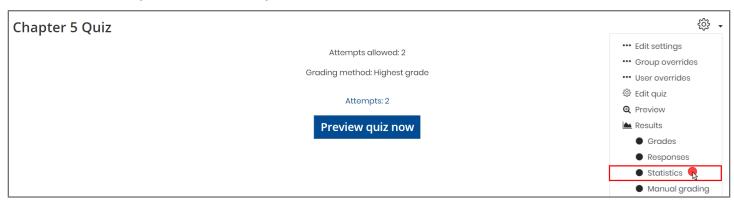
How to Use the Regrade Function

This document provides directions on how to use the regrade function in Navigate. It covers how to edit quiz questions and answers that have already been completed by students and how to regrade based on any changes made to the quiz, including changes to full or partial credit for certain answers.

1. Begin by navigating to and clicking on the quiz for which you would like to make changes before regrading.



On the Quiz page, click the Actions menu and, under the Results section, select the Statistics option from the dropdown menu.



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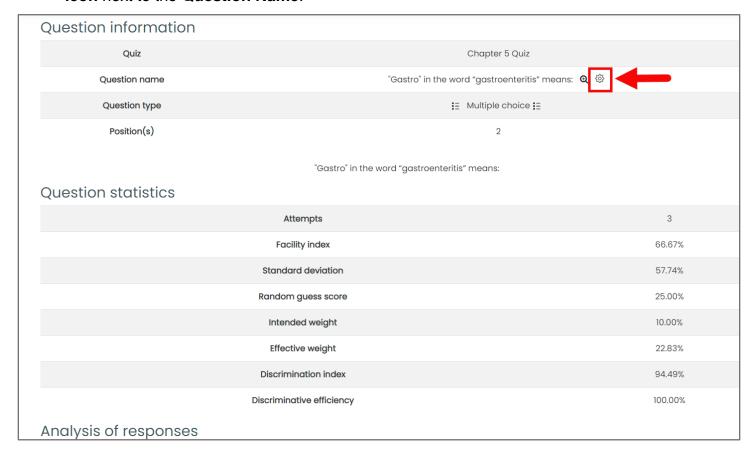
3. Scroll down to the Quiz structure analysis section. This table displays a report of how each individual question was answered, with the first column, the Facility Index, indicating what percentage of students answered each question correctly. Click on the Question Name of the question that needs to be adjusted.

Quiz	Quiz structure analysis											
Download table data as Comma separat				red values (.csv) v Download								
Q#	Θ	Θ	Question name	Attempts	Facility index —	Standard deviation	Random guess score	Intended weight	Effective weight	Discrimination index	Discriminative efficiency	
1	: Ξ	⊕	"Chondro" in the word chondritis means:	3	100.00%	0.00%	25.00%	10.00%	0.00%			
2	! E	⊕ ∅	"Gastro" in the word "gastroenteritis" 🕵 means:	3	66.67%	57.74%	25.00%	10.00%	22.83%	94.49%	100.00%	
3	i ≣	⊕	"Myo" in the word myocarditis means:	3	100.00%	0.00%	25.00%	10.00%	0.00%			





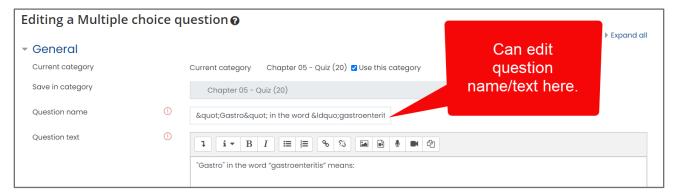
4. The next page displays the Question Information, Question Statistics, and the Analysis of Responses, which indicates the percentage of students that selected something other than the correct response, marked as 100%. In the Question Information section, click on the Gear icon next to the Question Name.

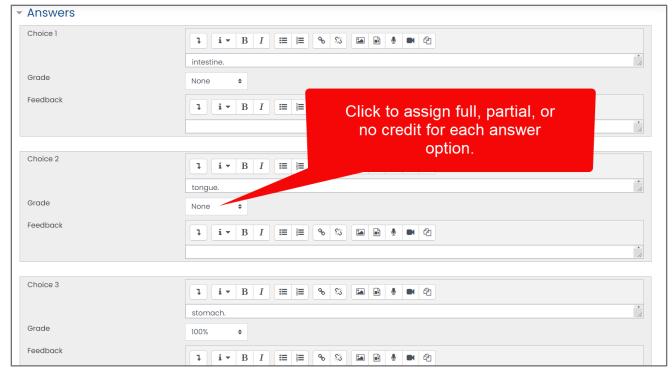


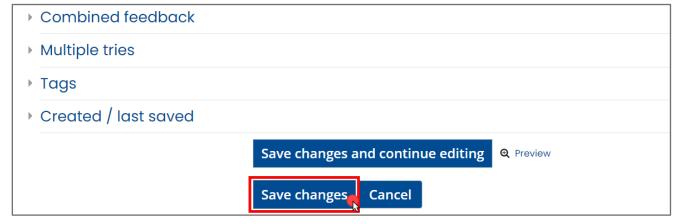




5. Make any necessary changes to the question such as assigning partial credit to a different response, adjusting the text of the question, or assigning complete credit to another response.
Click on Save Changes at the bottom of the page.







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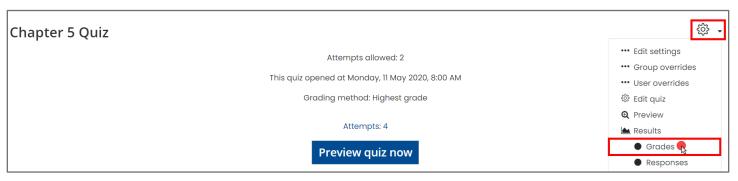




6. Your changes will not automatically adjust any scores and acts as a safeguard should more editing be necessary. When you're ready to regrade student attempts to reflect your updates, use the **Breadcrumb Links** at the top of the page to click on the name of the quiz.



7. From the quiz page, click on the **Settings Gear** at the right and select **Grades**.







8. Scroll as needed to find and click on the **Regrade All** button. Now, the student scores for every student who encountered the edited question(s) will be adjusted.

